

Being employed



Task 1: Write the correct word in the text.

pay slip	tax card	doctor's note
termination	permanent employee	self-certification of absence
replacement worker	employer	annual wage
absence due to illness	employee	training
hourly wage	holiday pay	apprenticeship contract

Being employed can be exciting and educational, but also tiring. You get to know new colleagues and you get to try new tasks.

You're going to work for many years. You get paid for working. If you earn less than the exemption card limit, you don't need a tax card. When you start working, you need a tax card. You must update your _____ if you earn more or less than expected.

When you work, you are an _____. The one who hires you is your _____. You can be temporarily employed or a _____.

You can see on your _____ how much you earn. The salary you earn per hour is called an _____. A monthly wage is what you earn in a month before tax is deducted. The salary you earn in a year is called an _____. _____ is saved wages from the previous year that you receive as wages the summer after.

When you're going to become an apprentice, you must sign an

_____. When you start working, you'll find out what you'll learn and do in the job. This is called _____. If you get sick, you must call your boss and inform them. If you're sick for one or two days, it's common to use _____.

If you're sick for a longer period, you must go to your doctor and get a _____. The time you're absent from work is called _____. If your workplace needs someone to do your job while you're away, they can use a _____.



A _____ is when you or the employer terminates the employment agreement.

Task 2: Explain what is happening.

- Explain orally to a classmate what is happening in the pictures.
- Use the correct words when speaking.

a)



Absence due to illness

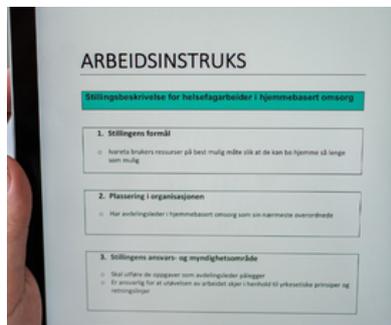


Doctor's note

b)



Employer



Work instruction

Solution:

Being employed can be exciting and educational, but also tiring. You get to know new colleagues and you get to try new tasks.

You're going to work for many years. You get paid for working. If you earn less than the exemption card limit, you don't need a tax card. When you start working, you need a tax card. You must update your **tax card** if you earn more or less than expected.

When you work, you are an **employee**. The one who hires you is your **employer**. You can be temporarily employed or a **permanent employee**.

You can see on your **pay slip** how much you earn. The salary you earn per hour is called an **hourly wage**. A monthly wage is what you earn in a month before tax is deducted. The salary you earn in a year is called an **annual wage**. **Holiday pay** is saved wages from the previous year that you receive as wages the summer after.

When you're going to become an apprentice, you must sign an **apprenticeship contract**. When you start working, you'll find out what you'll learn and do in the job. This is called **training**. If you get sick, you must call your boss and inform them. If you're sick for one or two days, it's common to use **self-certification of absence**.

If you're sick for a longer period, you must go to your doctor and get a **doctor's note**. The time you're absent from work is called **absence due to illness**. If your workplace needs someone to do your job while you're away, they can use a **replacement worker**.

A **termination** is when you or the employer terminates the employment agreement.